



KARADENİZ TECHNICAL UNIVERSITY NON-DISCRIMINATORY STUDENT ADMISSION POLICY

PURPOSE OF THE POLICY

This policy ensures equal opportunity, objectivity, transparency, and accessibility in student admissions to Karadeniz Technical University (KTU) and prevents discriminatory practices. It aims to apply announced criteria consistently in national placement and in international, transfer, and graduate admissions under University authority, provide support required by legislation, and protect applicants' rights.

RELEVANCE OF THE POLICY

Relevant Sustainable Development Goal (SDG) Criterion: This policy primarily relates to the following UN Sustainable Development Goals;

- SDG 4 (Quality Education)
- SDG 5 (Gender Equality)
- SDG 10 (Reduced Inequalities)
- SDG 16 (Peace, Justice and Strong Institutions)

Relevant Metrics:

- THE Impact Rankings (educational access, equal opportunity, and non-discrimination)
- UI GreenMetric (institutional sustainability and accessibility evidence)

SCOPE OF THE POLICY

The policy covers registration after ÖSYM central placement in KTU associate and undergraduate programs; University-run international admissions; transfer and graduate application/evaluation processes; and other admissions under relevant legislation. It applies to all applicants and all academic and administrative units involved. No practice may alter central placement, quota, or eligibility conditions set by ÖSYM and YÖK.

FUNDAMENTAL PRINCIPLES AND LEGAL BASIS

- **Non-Discrimination and Equal Treatment:** Applicants shall not receive different treatment based on gender, language, religion or belief, ethnic or social origin, disability, age, economic status, or other characteristics unrelated to admission.
- **Objective, Pre-Announced Criteria:** Quotas, requirements, score calculation, tie-breaking, documents, and timetable are announced before applications open; the same rules apply to the same applicant group.
- **Supportive Measures under Legislation:** Accessible application/exam arrangements are provided for applicants with disabilities and other disadvantaged applicants. Special quotas, priorities, exemptions, or discounts require applicable legislation or authorized-board decisions, with reasons and conditions stated.
- **Impartiality, Transparency, and Appeal:** University evaluations address conflicts of interest; applicants are informed, under announced procedures, about results, requests for reasons, and application/appeal channels.



- **Confidentiality and Personal Data:** Identity, health, disability, and other application data are processed only for necessary purposes and by authorized persons; aggregated reports do not disclose personal data.
- **Legal Framework:** Article 10 of the Constitution of Türkiye; Laws No. 2547, 6701, 5378, and 6698; YÖK/ÖSYM rules; relevant transfer and graduate-education legislation; the KTU International Student Admission Directive (Senate Decision 363-07, 24.03.2026); and the KTU Disadvantaged Groups Unit Directive apply.

RESPONSIBILITIES AND ROLES

- **Rectorate and Senate:** Approve, oversee, and when needed revise the policy; assess KTU admission arrangements under national legislation.
- **Department of Student Affairs (ÖİDB):** Handles announcements, registration, systems, and documents within its remit for post-placement registration, international admissions, and transfers; monitors admission data and feedback.
- **ÖİDB International Student Unit:** Handles international-student application, placement, and registration; informs applicants and checks documents under announced conditions and schedules.
- **International Student Affairs Coordination Office:** Supports international applicants' access to information, guidance, and adaptation to University life; it does not replace the Department of Student Affairs' admission/placement authority.
- **Graduate School Directorates and Relevant Academic Units:** Apply announced academic requirements, authorized board/commission decisions, and conflict-of-interest safeguards in graduate and transfer procedures within their authority.
- **Department of Health, Culture and Sports - Disadvantaged Groups Unit:** Advises and coordinates relevant units on accessible information, registration, and exam/education arrangements for applicants and students with disabilities.

IMPLEMENTATION STEPS

1. **Publication of Admission Requirements:** Distinguish ÖSYM/YÖK rules from KTU-run applications. KTU-authorized quotas, timetable, requirements, score calculation, tie-breaking, fees, and documents are published on official pages.
2. **Standardized and Traceable Evaluation:** ÖSYM results govern central placement. For international, transfer, and graduate applications, current KTU criteria are applied consistently to all applicants in the same category; decision/evaluation records are retained.
3. **Accessible Application and Communication:** Online announcements are clear, understandable, and where possible accessible. International applicants receive appropriate information; missing/incorrect document notices follow the same procedure within the announced completion period.
4. **Supportive Arrangements:** Reasonable-accommodation requests for disability-related access barriers are assessed by the institution authorized for the exam or procedure. Statutory special quotas and support are announced with conditions and legal basis; no extra-legal privilege is granted.
5. **Review of Applications and Appeals:** Requests for clarification or appeals on University procedures may be submitted to ÖİDB or the relevant graduate school/academic unit by the announced method. Central-placement appeals outside KTU authority are directed to ÖSYM/YÖK. Statutory deadlines and remedies remain reserved.
6. **Confidentiality and Equal Process:** An appellant shall not face adverse treatment because of the appeal. Sensitive data such as health/disability information are processed only where necessary by authorized persons; evaluator impartiality is ensured.



7. **Monitoring and Improvement:** By application type, announcement compliance, accessibility requests, result appeals, procedural errors, and corrective measures are reviewed annually after personal data are removed.

PERFORMANCE INDICATORS

Indicator	Target	Verification Source
Pre-application publication of KTU admission criteria	100% each admission period	ÖİDB/graduate school/academic unit web notices
Check of compliance with announced criteria	100% of KTU-evaluated applications	Placement system and commission records
Special quota/priority compliance	100%; unauthorized special quota: 0	YÖK/ÖSYM decisions, Senate and quota notices
Accessibility/accommodation request review rate	100% concluded within timetable	Disadvantaged Groups Unit/relevant unit records
Receipt notice for applicant appeals	≥95% within 5 working days where contact details exist	ÖİDB/relevant graduate school/academic unit records
Equality/accessibility information in admissions	At least 1 briefing/year for relevant staff	ÖİDB/graduate school/Disadvantaged Groups Unit records
Anonymized admission-process review report	At least 1 report/year	ÖİDB and institutional monitoring/quality reports

MONITORING AND REPORTING

- **Monitoring Frequency:** Admission processes are reviewed after each application period; indicators are assessed annually. Changes in application numbers are not treated as a success indicator independent of access and procedural accuracy.
- **Reporting Frequency:** Aggregated annual data are included, where appropriate, in KTU quality/sustainability reports within six months after the relevant year; non-personal evidence may be used for THE Impact Rankings and related platforms.
- **External Verification:** YÖK/ÖSYM placement and quota records, and for KTU processes authorized-board decisions, system records, web announcements, and applicable legislation, are verification sources. Evidence is submitted in required official audits.
- **Revision Conditions:** If 60% of a target is not achieved for two consecutive years, serious discrimination or a systematic implementation error is verified, or YÖK/ÖSYM rules or relevant legislation change, responsible units review the policy and submit amendments to the Senate.

ENTRY INTO FORCE

This policy enters into force upon approval by the KTU Senate. KTU units implement it within their responsibilities, in accordance with YÖK/ÖSYM authority and applicable legislation.