	T.C. KARADENIZ TECHNICAL UNIVERSITY OF FACULTY OF TECHNOLOGY DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING **UNEMPLOYMENT FUND CONTRIBUTION FORM**	PHOTO

STUDENT'S			
T.R. Identity Number			
Name Surname			
Date of Birth			
Insurance Start Date			
Department			
Student Number		Academic Year	
E-mail Address		Phone Number	
Residence Address			

READ THE SECOND PAGE CAREFULLY BEFORE FILLING IN THIS SECTION			
Workplace/Institution Name			
Number of Employees			
Address			
IBAN NUMBER			
Tax Number			
Phone Number		Fax Number	
INTERNSHIP			
Start Date			
End Date			
Internship Duration (Days)			
Number of days absent		**Internship Days Worked**	

TOTAL FEE PAID TO THE STUDENT **(To benefit from the state contribution, the minimum daily fee payable to the student is 280,73 TL.** **Even if a higher fee is paid, the state contribution amount is fixed.**	..... TL
STATE CONTRIBUTION AMOUNT REQUESTED **(If fewer than 20 employees: 187,15 TL * number of internship days)** **(If 20 or more employees: 93,58 TL * number of internship days)**	..... TL

EMPLOYER OR AUTHORIZED PERSON		
Name Surname		Date, Signature, Stamp
Title		
E-mail Address		
Employer SGK Registration Number		

PAYMENT RECEIPT DETAILS AND PAYROLLS OF STUDENT PAYMENTS ARE TO BE ATTACHED TO THIS DOCUMENT.

Unofficial English translation. In case of any discrepancy, the Turkish original prevails.

EXPLANATIONS
(CURRENT FORM AFTER 1 JANUARY 2026)

As stated in paragraph 1 of Article 4 of the Procedures and Principles on Covering Part of the Fees of Students Receiving Vocational Training in Enterprises under Vocational Education Law No. 3308 from the Unemployment Fund, payments made by enterprises to students cannot be less than thirty percent of the net minimum wage. The minimum fee payable to the student is calculated as (Net Minimum Wage of the Relevant Year) X (30%). If more than the minimum amount is paid to the student, the state contribution the workplace receives is calculated on the minimum fee payable. The floor amount is paid for payments above this as well.

Sample calculation for 2026:

Minimum fee payable to the student;

2026 net minimum wage = 28.075,50 TL x 30% = cannot be less than 8.422,65 TL.

Calculated on a 30-day month, the minimum daily amount an enterprise must pay the student for each internship day to benefit from the state contribution:

8.422 TL / 30 = must be 280,73 TL.

Table 1. State contribution and employer share in internship fees

EMPLOYEES	STATE CONTRIB.	DAILY STATE CONTRIB. FOR 2026
20 or more	1/3	93,58 TL
Fewer than 20	2/3	187,15 TL

(In summary, enterprises wishing to benefit from the state contribution must pay the student at least 280,73 TL per day (for each internship day), based on the 2026 minimum wage of 28.075,50 TL. The daily support amount the enterprise receives is then the amount given in Table 1. If more is paid to the student, the state contribution amount remains fixed).

The payment receipts made to the student (or copies), the Unemployment Fund Contribution Form and any payrolls must be uploaded to BYS together with the internship files within 10 days of the end of the internship at the latest, and the internship must be ended. The accuracy of documents is the responsibility of the student and the workplace/institution. The “State contribution amount requested” on the Unemployment Fund Contribution Form will be filled in by the workplace according to the sample table above.