FALL AND SPRING SEMESTER ADDITIONAL ARTICLE 1 PRINCIPLES

Procedures and principles for the procedures to be carried out by higher education institutions for the fall and spring semesters in horizontal transfers under Additional Article 1 of the Regulation on the Principles of Transfer Between Associate and Bachelor's Degree Programs, Double Major, Minor and Inter-Institutional Credit Transfer at Higher Education Institutions

A. PROCEDURES AND PRINCIPLES FOR FALL APPLICATIONS

1. Pursuant to the Student Selection and Placement System Higher Education Programs and Quotas Guide (ÖSYS) / Higher Education Institutions Exam (YKS) / Special Talent Exam (ÖZYES) Guide;

a) candidates enrolled in higher education institutions in Türkiye and the TRNC through central placement, or with the ÖSYS/YKS/ÖZYES score of the relevant year and a special talent exam, and

b) candidates placed by ÖSYM through central placement and enrolled in higher education institutions abroad

may apply;

c) Candidates enrolled in other higher education institutions abroad that are not listed in the ÖSYS/ YKS/ÖZYES Guide, or enrolled in a program not listed in the Guide even if their institution is listed, may not apply. (Those who were placed with an ÖSYS/YKS/ÖZYES score in a higher education program listed in the Student Selection and Placement System Higher Education Programs and Quotas Guide but, without enrolling, started studying at other higher education institutions abroad by their own means, or who took the ÖSYS/YKS/ÖZYES and, without choosing any higher education program, started studying at higher education institutions abroad by their own means and hold student status, may not apply under the said article.)

2. The student's central placement scores in the year of enrollment must be equal to or higher than the base score of the other diploma program in the year the student entered. (For example, if a student enrolled in the Business Administration program (score type TM1) has an MF4 score among their central placement scores, and this MF4 score is equal to or higher than the base score of the Civil Engineering program the student wishes to transfer to, the student may transfer within the framework of the implementation principles.)

3. Students who enrolled based on the Special Talent Exam result under item 1(a) may also apply if they meet the conditions of item 2, but may not apply to programs that admit students through a special talent exam (except students who enrolled through ÖZYES). Students who enrolled at Galatasaray University through the Galatasaray University Student Selection and Placement Exam under an international agreement may also apply under item 2 using their ÖSYS/YKS scores of the year of enrollment. Candidates who enrolled through a special talent exam in higher education institutions abroad listed in the Student Selection and Placement System Higher Education Programs and Quotas Guide may not apply under item 1.

4. Students may transfer to associate or bachelor's degree programs (from associate to bachelor's or from bachelor's to associate) provided that their central placement scores in the year of enrollment meet the central placement score of the program they wish to transfer to. In addition, students placed and enrolled through ÖZYES may transfer to other programs admitting students through ÖZYES in the relevant year, provided that their ÖZYES scores in the year of enrollment meet the ÖZYES central placement score of the program they wish to transfer to.

Unofficial English translation. In case of any discrepancy, the Turkish original prevails.

5. Students may transfer only once under Additional Article 1 (students who transferred under Additional Article 1 before the applications of the relevant semester may not transfer again); however, students who transferred under the said article may return, at later application dates, to the higher education institution where they earned the right to enroll through ÖSYS/YKS/ÖZYES central placement, the Vertical Transfer Exam or ALÜGS.

6. Students who enrolled in any higher education program as a result of the ÖSYS/YKS/ ÖZYES of the relevant year may not apply in the fall semester of their year of enrollment. (Considering that it is more beneficial for students to apply for transfer to other programs, in line with the logic of horizontal transfer, after they have started their education at the institution where they were placed according to their preferences and completed the adaptation process, students placed and enrolled through ÖSYS/YKS/ÖZYES in the relevant year have the right to apply in the procedures of the following semester/year.)

7. Students enrolled in higher education institutions under item 1, including the preparatory class, intermediate classes and the final class, may benefit from the said article, and the adaptation of such candidates is carried out by the relevant boards.

8. For each class of each diploma program at higher education institutions, including the preparatory class, a quota of 30% of the student quota set in the Student Selection and Placement System Guides (ÖSYS/YKS/ÖZYES) is allocated, not exceeding 90.
For example, 36 places (30%) are allocated for a program with a quota of 120 in the ÖSYS/YKS Guide, while 90 places are allocated for a program with a quota of 400 although 30% is 120.) Students who enrolled at state universities through the YKS Earthquake Victim Candidate Quota may apply to programs with an Earthquake Victim Candidate Quota at other state universities that allocate such a quota in the guide of the relevant year. For candidates applying through the Earthquake Victim Candidate Quota, a quota of 30% of the Earthquake Victim Candidate Quota in the YKS Guide of the relevant year is allocated; for candidates applying with DGS or ALÜGS results, a quota of 30% of the quota in the guide of the relevant exam is allocated. (In calculating 30% of the program quota in the guide of the relevant year (DGS/ALÜGS/YKS Earthquake Victim Candidate Quota), numbers below 1 are rounded up to 1. If the decimal part is less than 5 it is rounded down to the lower integer, and if it is 5 or above it is rounded up to the next integer. For example, while the Additional Article 1 quota of a program with a DGS quota of 2 is 1, the Additional Article 1 quota of a program with a DGS quota of 5 is set as 2 (from 1.5).)
9. If an intermediate-class student applies and the program applied to did not admit students in the ÖSYS/YKS/ÖZYES guide of the application year, the quota of the program applied to in the ÖSYM Guide of the year in which the student enrolled in their current program is taken into account.

10. "Universities are not required to announce a separate quota; applications are received every year before the academic semester starts, from 1 August to 15 August inclusive; evaluation results are announced by 10 September and registrations are completed by 15 September; registered students are reported to the higher education institution they transferred from by the end of September."

11. If the number of students applying to a program under the said article does not exceed the quota set under item 8 for the application year, the candidates are registered; if the number of applicants exceeds the quota, as many candidates as the quota are registered, starting from the candidate with the highest ÖSYM score.

12. In associate degree programs, if the quota is filled through transfer without examination in the relevant year, only the priorities of transfer without examination are taken into account; if the quota is not filled through transfer without examination and students are also admitted with ÖSYS/YKS/ÖZYES scores, priority is given to students meeting the conditions for transfer without examination, and other candidates are ranked by their relevant ÖSYS/YKS/ÖZYES scores.
13. With a DGS score, applications may be made only to bachelor's degree programs that graduates of the associate degree fields defined in the DGS Guides may continue to; candidates must have the program's DGS score for the relevant year, and if the program did not admit students through DGS in the relevant year, students may not apply to that program.

14. Since only graduates of vocational and technical education can be placed in M.T.O.K. programs at higher education institutions, applications to these programs may be made according to the eligible secondary education fields and programs listed in the ÖSYS Guide of the relevant year; students in M.T.O.K. programs may apply to other higher education programs if they meet the application conditions above.

15. Students placed through transfer without examination may transfer under the said article; for such candidates, the placement priorities are taken into account, considering that the base scores formed in placement priorities and the ÖSYS/YKS/ÖZYES scores are published by the Measurement, Selection and Placement Center (ÖSYM). In addition, candidates placed through transfer without examination may also apply if they meet the conditions with their ÖSYS/YKS/ÖZYES scores. Information on the base scores of programs of higher education institutions is available in the publication "on the Minimum and Maximum Scores of ÖSYS/YKS/ ÖZYES Higher Education Programs in Central Placement for the relevant year" at osym.gov.tr.)

16. If the ÖSYS/YKS/ÖZYES Guide sets special conditions for enrollment in a program, students applying for horizontal transfer under Additional Article 1 must meet these conditions.

17. If the diploma program the student wishes to transfer to did not admit students in the year the student enrolled in their current diploma program, the transfer cannot be made, since no central placement base score was formed for that program.

18. For transfer to programs taught fully or partly in a foreign language, the student must meet the foreign language requirement of the relevant higher education institution; those who have completed two years of preparatory class in their current program may not take preparatory class again.

a) Students who cannot meet the foreign language requirement of the relevant higher education institution and have not previously completed two years of preparatory class may transfer from a Turkish-medium program to a program with the same name taught fully or partly in a foreign language (e.g. from Business Administration (Turkish) to Business Administration (English)) at the latest before starting the second year, and these students may take foreign language preparatory education (those who have previously completed one year of preparatory class may take at most one more year).

b) For transfer from a Turkish-medium program to a differently named program taught fully or partly in a foreign language (e.g. from Physiotherapy and Rehabilitation (Turkish) to Mechanical Engineering (English)), a student meeting the conditions of these procedures and principles may transfer regardless of the semester of enrollment, and those of these students who cannot meet the foreign language requirement of the relevant institution and have not previously completed two years of preparatory class may take preparatory class

(those who have previously completed one year of preparatory class may take at most one more year).

19. Students who failed the preparatory class and are still enrolled in a higher education program may also apply to programs of other higher education institutions if they meet the conditions under the said article; however, students may not take preparatory class again in foreign-language-medium programs. Students applying to foreign-language-medium programs must hold the TOEFL or similar documents required by the institution for foreign language exemption, or pass the foreign language exam of the institution; students who cannot meet the foreign language requirement may apply only to Turkish-medium programs. If the registration of students who failed the preparatory class of a foreign-language-medium program is cancelled, they may, if they meet the conditions, benefit from the principles of the Measurement, Selection and Placement Center for placing students who failed the Foreign Language Preparatory Class at foreign-language-medium institutions into Turkish-medium programs.

20. In evaluating applications, only the student's ÖSYM central placement scores in the year of placement in their current program are taken into account; no condition such as academic success is required.

21. Under these principles, in horizontal transfers to foundation higher education institutions, students may transfer to fee-paying programs; the decision whether to grant a scholarship lies with the relevant higher education institution.

B. PROCEDURES AND PRINCIPLES FOR SPRING SEMESTER APPLICATIONS

To avoid weaknesses in the planning of higher education institutions, it has been deemed appropriate that whether students will be admitted under Additional Article 1 for the spring semester only is decided by the authorized boards of the universities, and that institutions admitting students in the spring semester carry out the procedures according to the following procedures and principles.

1. Candidates enrolled in higher education institutions in Türkiye listed in the Student Selection and Placement System Higher Education Programs and Quotas Guide (ÖSYS/YKS/ÖZYES) may apply; candidates enrolled in other higher education institutions abroad, whether or not listed in the ÖSYS/YKS/ÖZYES Guides, may not apply. (Those who were placed with an (ÖSYS/YKS/ÖZYES) score in a higher education program in Türkiye but, without enrolling, started studying at higher education institutions abroad by their own means, or who took the ÖSYS/YKS/ÖZYES and, without choosing any higher education program in Türkiye, started studying at higher education institutions abroad by their own means and hold student status, may not apply under the said article.)

2. The student's central placement scores in the year of enrollment must be equal to or higher than the base score of the other diploma program in the year the student entered. (For example, if a student enrolled in the Business Administration program (score type TM1) has an MF4 score among their central placement scores, and this MF4 score is equal to or higher than the base score of the Civil Engineering program the student wishes to transfer to, the student may transfer within the framework of the implementation principles.)

3. Students who enrolled based on the Special Talent Exam result under item 1(a) may also apply if they meet the conditions of item 2, but may not apply to programs that admit students through a special talent exam (except students who enrolled through ÖZYES). Students who enrolled at Galatasaray University under an international agreement as a result of the Galatasaray University Student Selection and Placement Exam

may also apply under item 2 using their ÖSYS/YKS scores of the year of enrollment. Candidates who enrolled through a special talent exam in higher education institutions abroad listed in the Student Selection and Placement System Higher Education Programs and Quotas Guide may not apply under item 1.

4. Students may transfer to associate or bachelor's degree programs (from associate to bachelor's or from bachelor's to associate) provided that their central placement scores in the year of enrollment meet the central placement score of the program they wish to transfer to. In addition, students placed and enrolled through ÖZYES may transfer to other programs admitting students through ÖZYES in the relevant year, provided that their ÖZYES scores in the year of enrollment meet the ÖZYES central placement score of the program they wish to transfer to.

5. Students may transfer only once under Additional Article 1 (students who transferred under Additional Article 1 before the applications of the relevant semester may not transfer again); however, students who transferred under the said article may return, at later application dates, to the higher education institution where they earned the right to enroll through ÖSYS/YKS/ÖZYES central placement, the Vertical Transfer Exam or ALÜGS.

6. Students who enrolled in any higher education program as a result of the ÖSYS/YKS/ ÖZYES of the relevant year may also apply for the spring semester.

7. Students enrolled in higher education institutions under item 1, including the preparatory class, intermediate classes and the final class, may benefit from the said article, and the adaptation of such candidates is carried out by the relevant boards.

8. For each class of each diploma program at higher education institutions, including the preparatory class, a quota of 30% of the student quota set in the Student Selection and Placement System Guides (ÖSYS/YKS/ÖZYES) is allocated, not exceeding 90.
For example, 36 places (30%) are allocated for a program with a quota of 120 in the ÖSYS/YKS Guide, while 90 places are allocated for a program with a quota of 400 although 30% is 120.) Students who enrolled at state universities through the YKS Earthquake Victim Candidate Quota may apply to programs with an Earthquake Victim Candidate Quota at other state universities that allocate such a quota in the guide of the relevant year. For candidates applying through the Earthquake Victim Candidate Quota, a quota of 30% of the Earthquake Victim Candidate Quota in the YKS Guide of the relevant year is allocated; for candidates applying with DGS or ALÜGS results, a quota of 30% of the quota in the guide of the relevant exam is allocated. (In calculating 30% of the program quota in the guide of the relevant year (DGS/ALÜGS/YKS Earthquake Victim Candidate Quota), numbers below 1 are rounded up to 1. If the decimal part is less than 5 it is rounded down to the lower integer, and if it is 5 or above it is rounded up to the next integer. For example, while the Additional Article 1 quota of a program with a DGS quota of 2 is 1, the Additional Article 1 quota of a program with a DGS quota of 5 is set as 2 (from 1.5).)
9. If an intermediate-class student applies and the program applied to did not admit students in the ÖSYS/YKS/ÖZYES guide of the relevant year, the quota of the program applied to in the ÖSYM Guide of the year in which the student enrolled in their current program is taken into account.

10. The quotas allocated by universities, for the spring semester only, are announced, and applications and evaluations for the spring semester are carried out before the academic semester starts.

11. If the number of students applying under the said article does not exceed the quota published for the spring semester, the candidates are registered; if the number of applicants exceeds the quota, as many candidates as the quota are registered, starting from the candidate with the highest ÖSYM score.

12. In associate degree programs, if the quota is filled through transfer without examination in the relevant year, only the priorities of transfer without examination are taken into account; if the quota is not filled through transfer without examination and students are also admitted with ÖSYS/YKS/ÖZYES scores, priority is given to students meeting the conditions for transfer without examination, and other candidates are ranked by their relevant ÖSYS/YKS/ÖZYES scores.
13. With a DGS score, applications may be made only to bachelor's degree programs that graduates of the associate degree fields defined in the DGS Guides may continue to; candidates must have the program's DGS score for the relevant year, and if the program did not admit students through DGS in the relevant year, students may not apply to that program.

14. Since only graduates of vocational and technical education can be placed in M.T.O.K. programs at higher education institutions, applications to these programs may be made according to the eligible secondary education fields and programs listed in the ÖSYS/YKS/ ÖZYES Guide of the relevant year; students in M.T.O.K. programs may apply to other higher education programs if they meet the application conditions above.

15. Students placed through transfer without examination may transfer under the said article; for such candidates, the placement priorities are taken into account, considering that the base scores formed in placement priorities and the ÖSYS/YKS/ÖZYES scores are published by the Measurement, Selection and Placement Center (ÖSYM). In addition, candidates placed through transfer without examination may also apply if they meet the conditions with their ÖSYS scores. (Information on the base scores of programs of higher education institutions is available in the publication "on the Minimum and Maximum Scores of ÖSYS/YKS/ÖZYES Higher Education Programs in Central Placement for the relevant year" at osym.gov.tr.)

16. If the ÖSYS/YKS/ÖZYES Guide sets special conditions for enrollment in a program, students applying for horizontal transfer under Additional Article 1 must meet these conditions.

17. If the diploma program the student wishes to transfer to did not admit students in the year the student enrolled in their current diploma program, the transfer cannot be made, since no central placement base score was formed for that program.

18. For transfer to programs taught fully or partly in a foreign language, the student must meet the foreign language requirement of the relevant higher education institution; those who have completed two years of preparatory class in their current program may not take preparatory class again.

a) Students who cannot meet the foreign language requirement of the relevant higher education institution and have not previously completed two years of preparatory class may transfer from a Turkish-medium program to a program with the same name taught fully or partly in a foreign language (e.g. from Business Administration (Turkish) to Business Administration (English)) at the latest before starting the second year, and these students may take foreign language preparatory education (those who have previously completed one year of preparatory class may take at most one more year).

b) For transfer from a Turkish-medium program to a differently named program (e.g. from Physiotherapy and Rehabilitation (Turkish) to Mechanical Engineering (English)) taught fully or partly

in a foreign language, a student meeting the conditions of these procedures and principles may transfer regardless of the semester of enrollment, and those of these students who cannot meet the foreign language requirement of the relevant institution and have not previously completed two years of preparatory class may take preparatory class (those who have previously completed one year of preparatory class may take at most one more year).

19. Students who failed the preparatory class and are still enrolled in a higher education program may also apply to programs of other higher education institutions if they meet the conditions under the said article; however, students may not take preparatory class again in foreign-language-medium programs. Students applying to foreign-language-medium programs must hold the TOEFL or similar documents required by the institution for foreign language exemption, or pass the foreign language exam of the institution; students who cannot meet the foreign language requirement may apply only to Turkish-medium programs. If the registration of students who failed the preparatory class of a foreign-language-medium program is cancelled, they may, if they meet the conditions, benefit from the principles of the Measurement, Selection and Placement Center for placing students who failed the Foreign Language Preparatory Class at foreign-language-medium institutions into Turkish-medium programs.

20. In evaluating applications, only the student's ÖSYM central placement scores in the year of placement in their current program are taken into account; no condition such as academic success is required.

21. Under these principles, in horizontal transfers to foundation higher education institutions, students may transfer to fee-paying programs; the decision whether to grant a scholarship lies with the relevant higher education institution.

It has been decided.