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|  | Full Paper Template |

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| **Corresponding Author:** |
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| **E-mail & Mobile Number:** |  | |

**THE TITLE OF THE FULL PAPER**

Name-SURNAME[[1]](#footnote-1)

Name-SURNAME[[2]](#footnote-2)

Please use the provided official template for your full paper and do not make any changes to the format. The total length of the paper must be a minimum of 4,500 words and a maximum of 5,500 words. There is no need for an abstract in the full paper. The specified word count includes references and footnotes.

The full paper must be written in Times New Roman, 12-point font, with 1.15 line spacing, and must be justified. Paragraph indentation should be 1.25 cm. Top, bottom, right, and left margins should be 2.5 cm. Page numbers must be placed at the bottom center of each page.

The title of the paper must be written in bold, upper case letters, Times New Roman, 12-point font, with 1.15 line spacing, and must be centered.

The author’s full name must be written in Times New Roman, 12-point font, with 1.15 line spacing, and must be left-aligned. The author’s title, affiliation, ORCID number and e-mail address must be provided as a footnote, written in Times New Roman, 9-point font, with single line spacing. The same formatting rules apply if there is more than one author.

The full paper must consist of the following sections: Introduction, Main Section(s), Conclusion, and References. If applicable, any tables, figures, charts, and visuals should be numbered sequentially in the order they appear in the text (e.g., Table.1, Table.2, Table.3, etc.).

In-text citations must comply with APA 7 guidelines. The reference list should be arranged alphabetically at the end of the manuscript. If available, appendices and footnotes should also be placed at the end of the manuscript. All sections except the References must be numbered.

1. **LEVEL 1 HEADINGS**

The full paper must consist of the following sections: Introduction, Main Section(s), Conclusion, and References. If available, appendices and footnotes should be placed at the end of the manuscript. All sections except the References must be numbered.

The Level 1 headings should be written in bold, Times New Roman, 12-point font size, with 1.15 line spacing, left-aligned with a 1.25 cm indentation, and in all uppercase letters.

* 1. **Level 2 Headings**

The full paper must consist of the following sections: Introduction, Main Section(s), Conclusion, and References. If available, appendices and footnotes should be placed at the end of the manuscript. All sections except the References must be numbered.

The Level 2 headings should be written in bold, Times New Roman, 12-point font size, with 1.15 line spacing, left-aligned with a 1.25 cm indentation, and with only the first letter of each word capitalised.

* + 1. ***Level 3 Headings***

The full paper must consist of the following sections: Introduction, Main Section(s), Conclusion, and References. If available, appendices and footnotes should be placed at the end of the manuscript. All sections except the References must be numbered.

The Level 3 headings should be written in bold italic, Times New Roman, 12-point font size, with 1.15 line spacing, left-aligned with a 1.25 cm indentation, and with only the first letter of each word capitalised

1. Title, Affiliation, ORCID number, E-mail. [↑](#footnote-ref-1)
2. Title, Affiliation, ORCID number, E-mail. [↑](#footnote-ref-2)