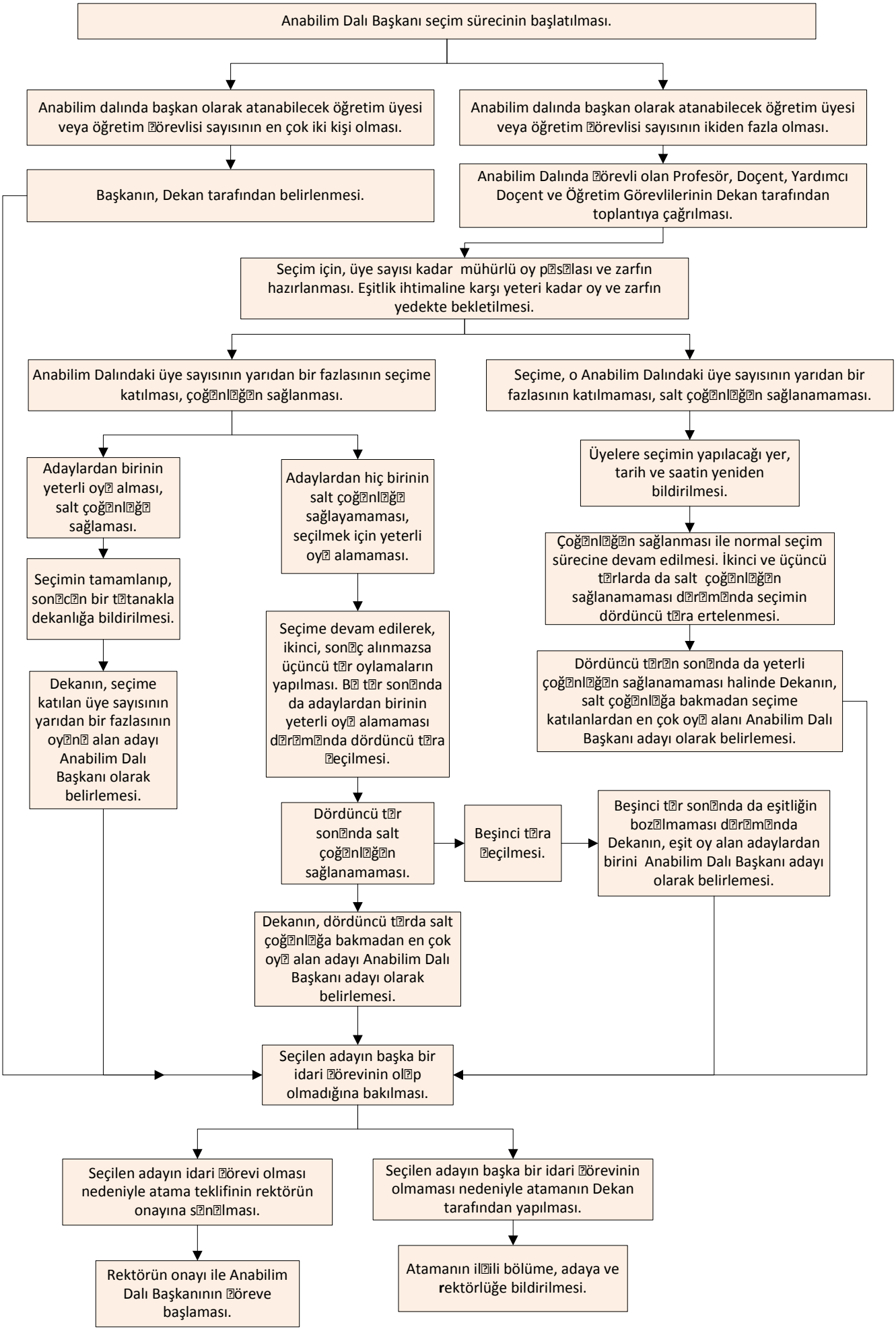ANABİLİM DALI BAŞKANI SEÇİMİ ve ATANMASI TEMEL SÜREÇ ve ALT SÜREÇLERİ